

## **Procedure For Grading Appeals**

### **Samford Netball Club Competitive Teams**

**21/01/10**

If any parent or player believes that an error has been made in the grading process, an appeal can be made to the Appeals Subcommittee. The Appeals Subcommittee will consist of the President (chairperson), the Vice President and the Senior Coaching Convenor.

#### **The procedure is as follows:**

1. Check that you have read and understood the Samford Netball Club Grading Policy. This is available in the SNC Handbook and on our website.
2. You can then telephone or email any member of the Appeals Subcommittee to discuss your concerns or to clarify any questions that you may have.
3. If you would like to continue with your appeal, you must then submit it in writing to the Secretary of the Samford Netball Club via letter or email. Please include your daughter's age group, division, past age groups and divisions played, past coaches, and your reasons for the appeal.
4. The Appeals Subcommittee will consider your appeal along with other relevant information such as all results and notes from the grading session(s), grades played in previous years, and past coaches comments, and may discuss it again with you if further information is needed.
5. After reaching a decision on your appeal, a member of the subcommittee will call you to discuss the decision, and you will then be advised in writing.
6. Teams can only be changed before the fourth game of the season in accordance with DPNA policy.

The nature and result of each appeal will be reported to the Management Committee at the next committee meeting.